



Mayor Martin J. Chávez

## CITY OF ALBUQUERQUE - BLOCK PARTY APPLICATION

DATE OF APPLICATION: \_\_\_\_\_

SPONSOR: \_\_\_\_\_

(Name/Address/ Zip/Phone #)

LOCATION OF BLOCK PARTY: \_\_\_\_\_

Block # and Street Address

(Enter Names of Nearest Intersecting Streets)

DATE AND TIME PARTY STARTS: \_\_\_\_\_ TIME PARTY ENDS: \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED TO ATTEND THE PARTY: \_\_\_\_\_

### “DECLARATION”

I, \_\_\_\_\_, do hereby declare that I have contacted all current residents  
Sponsor's Name  
affected by the above scheduled block party, and have obtained the endorsement of all adult residents of the included street where the party is to be held. Once I obtain all the necessary approvals and signatures I will fax or mail a copy of this permit to the Cultural Services Department, Special Events Division 400 Marquette NW Ste 605 Albuquerque NM 87102 fax number 505/768-2846. The party will be conducted in accordance with the following restrictions:

1. Street barricades will be placed at each end of the block. The barricades shall include at least one (1) eight (8) foot long type III barricade with a **“ROAD CLOSED”** sign and shall consist of at least one (1) horizontal rail of normal eight (8) to ten (10) inch width and sufficient length to reach to the curb lines on both sides of the street with their top edge 36-42 inches above the roadway. Each barricade rail will be marked with alternate orange and white stripes of four (4) to six (6) inch width at an angle of 45 degrees to the vertical. All barricades will be effectively reflectorized and if used at night, amber-flashing lights shall be mounted on each barricade at not more than 14-foot intervals. Barricades to be provided and maintained by a professional barricade contractor.
2. No vehicular movement will be allowed within the barricaded area.
3. Licensed and uniform security guards or commissioned peace officers may be required during the party to help maintain order and ensure the exclusion of uninvited persons. If required at least one security guard or peace officer per 100 party participants or fraction thereof will be engaged.
4. Environmental Health Department will issue a Noise Permit, if applicable. Loud music or other amplified sound will be discontinued by midnight if the party is to be held on a Friday or Saturday, otherwise by 10 p.m. A temporary food vendor permit may be required if the block party is open to the public.
5. Violations of Statutes or Ordinances will not be encouraged or permitted.
6. This permit if approved may be revoked by any member of the Albuquerque Police Department and/or Fire Department if in their opinion the party becomes a public nuisance or violations of Statutes or Ordinances (#22-1993, Sec.4.102c) are committed by any participant or any of the above requirements are not met.

\_\_\_\_\_  
Sponsor's Signature

We, the undersigned, live on the streets to be closed and consent to a “Block Party” being held on the \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_ at  
(location)\_\_\_\_\_

[illegible]

**BLOCK PARTY APPLICATION AND PERMIT**

**Permit will not be issued until ALL FIVE DEPARTMENTS listed below have indicated approval**

**ALBUQUERQUE FIRE DEPARTMENT** (Fire Marshal's Office, 724 Silver SW, 2<sup>nd</sup> Flr./87102) Ph, #764-6300

Comments: \_\_\_\_\_

☐ Approved ☐ Disapproved

\_\_\_\_\_  
Signature/Title/Date

☐ Copy retained by this Department

◀-----▶

**OFFICE OF MUNICIPAL DEVELOPMENT/CONSTRUCTION SERVICES DIVISION** (Plaza Del Sol Building, 600 Second St. NW, 4<sup>th</sup> Floor., Rm. 400) Ph. #924-3400

**Barricade Permit Required: NO FEE**

Comments: \_\_\_\_\_

☐ Approved ☐ Disapproved

\_\_\_\_\_  
Signature/Title/Date

☐ Copy retained by this Department

◀-----▶

**ENVIRONMENTAL HEALTH DEPARTMENT** (City/County Bldg., 1 Civic Plaza NW, 3<sup>rd</sup> Floor., Rm. 3023) Ph. #768-2600

Comments: \_\_\_\_\_

☐ Approved ☐ Disapproved

\_\_\_\_\_  
Signature/Title/Date

☐ Copy retained by this Department

◀-----▶

**ALBUQUERQUE POLICE DEPARTMENT**

☐ **Foothills**  
12800 Lomas NE  
Ph. #332-5240

☐ **Northeast**  
8201 Osuna NE  
Ph. #823-4455

☐ **Southeast**  
800 Louisiana SE  
Ph. #256-2050

☐ **Valley**  
5408 Second NW  
Ph. #761-8800

☐ **Westside**  
6404 Los Volcanes NW  
Ph. #831-4705

Comments: \_\_\_\_\_

☐ Approved ☐ Disapproved

\_\_\_\_\_  
Signature/Title/Date

☐ Copy retained by this Department

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Approved    ☐ Disapproved

\_\_\_\_\_  
Signature/Title/Date

☐ Copy retained by this Department